

# BUILDING OWNERS CHECKLIST

1. A copy of your fumigation notices **MUST** be properly signed & on the property when the fume crew arrives. In the event the notice is not on the property or properly signed the fumigation will be rescheduled. A rescheduling fee may be charged.
2. It is the responsibility of the homeowner, occupant or homeowner's agent, to have all items on this checklist done before the fume crew arrives: failure may post pone the fumigation
3. All people **MUST** leave and all living things, such as pets (including fish aquariums and growing plants interior or exterior, whether potted or hanging in/on the building), **MUST** be removed from the building before fumigation begins. Put them in an environment similar to what they are used to. The water in the fist tank does not have to be drained, but the air pump must be turned off.
4. All items that might be orally ingested (such as foods, beverages, gum, candy, drugs and medicines) which are not in airtight containers (such as sealed glass or metal), **MUST** be removed from the structure prior to fumigation **OR** sealed in Nylofume bags. **Fenn termite will supply the bags.** This includes food items in the refrigerators and freezers. **NOTE: VIKANE AND METHYL BROMIDE GASES ARE NOT REGISTERED FOR FUMIGATION OF PREPARED FOOD ITEMS. THEREFORE, THE FOOD MUST BE REMOVED OR BAGGED AS A REQUIREMENT RATHER THAN OUT OF FEAR OF CONTAMINATION.** Please notify Fenn if you have a second refrigerator/freezer in your home. We can supply extra bags if notified.
5. Electricity **MUST** be available, as it will be required to run fans during the fumigation period. All heating elements **MUST** be unplugged (heaters, pianos, organs, computers, etc). Shut off automatic switch controls for appliances and lighting systems, which will be included in the space to be fumigated.
6. All pilot lights **MUST** be extinguished (hot water heaters, ranges, ovens, broilers, gas refrigerators, automatic lighting systems, etc.). Make arrangements to turn off all gas at main valve or tank. In cases where gas pilots will not remain lit after lighting or where the heater, water heater or oven is old, and special expertise is needed in lighting, the fume company will require that you contact the gas company to come and re-light your pilot. **\*\*NOTE: FENN TERMITE WILL MAKE ARRANGEMENTS FOR GAS SHUT OFF AND TURN ON FOR LONG BEACH ONLY\*\***
7. Remove all mattresses and pillows with waterproof covers, such as baby mattresses, or remove covers. Open zippered plastic clothing bags.
8. Cut back 12-18" from the structure any shrubbery and tree branches. Allow enough space for the tent to fall freely to the ground. Soak the soil with water at least 12" from the foundation outward, (this can be done the night before, and may help protect plant root growth).
9. Remove antennas where possible, if the fume company removes them, they will assume no responsibility for damage or alignment.
10. All cabinets, drawers, closets and interior doors **MUST** be opened a minimum of four inches. Raise blinds, open drapes and attic vents. This is to ensure complete gas ventilation.
11. All areas within the structure **MUST** be made accessible, including room's closets, garages and safes. **THIS IS THE LAW!** If walk-in or large safes exist you **MUST** be present to open them for our inspection. The law requires that all buildings be locked during fumigation. It is most important that you make keys arrangements with Fenn Termite or the Fumigation Company directly.
12. When masking tape must be used for sealing purposes, the company cannot be responsible for paint or plaster lifting off when the tape is removed.
13. The fume company will exercise due care in it's fumigation procedures, but will not be responsible for broken roof tiles, gutters, solar heaters, foliage or other inadvertent damage caused by properly performed procedures.
14. During the fumigation and aeration procedure, the company will not be held responsible for vandalism, theft or breaking and entering.
15. The fumigated structure **MUST** not be reentered until it has been declared safe and cleared for reentry.
16. In case rain or strong winds, the job may have to be postponed to later date, be sure to leave an emergency phone number where you can be reached.
17. All exterior doors (including water heater cabinet) to the building being fumigated **MUST** be lockable. If no hasp or other locking device exists, the law requires nailing these doors shut. The Fumigation Company will not be held liable for damage to the door or door jamb.